

Sweet Adelines
International
64th Annual Convention
and Competition

**2010 Competing Chorus
Housing Information**

Timeline

December 18, 2009*

Return forms with hotel selections, number of rooms needed, function space requirements, and riser rehearsal times.

January 2010

- Receive hotel confirmation letter.
- Receive instructions to enter chorus room block reservations in housing system online (Passkey).

March 15, 2010

All chorus hotel room reservations must be entered in Passkey.

March 22, 2010

Housing opens to the general membership.

April 1, 2010*

Deadline for early bird Competing Chorus All-Event Ticket (AET) registration.

May 1, 2010

Cancellation fees begin for rooms canceled within your chorus room block.

August 2010*

Music Services competitor information packet mails.

August 30*

- Deadline to make changes to seating within chorus block.
- Deadline to add/change names in chorus block of tickets.

September 1*

Single-Event tickets go on sale online.

September 17*

Deadline to make changes to hotel reservations through Passkey.

October 4*

Date to contact hotel directly for room reservation changes or cancellations.

***Date subject to change**

Please return ALL forms to:

Sweet Adelines International

Nancy Aloway

Meetings & Exhibits Coordinator

PO Box 470168

Tulsa, OK 74147-0168

Toll-Free: (800) 992-7464, ext. 136

Direct: (918) 388-8036

Fax: (918) 388-8083

E-mail: nancy@sweetadelineintl.org

Website: www.sweetadelineintl.org



Chorus Room Block Request Form

Chorus Name:		<input type="checkbox"/> Harmony Classic Competitor	
		<input type="checkbox"/> International Competitor	
Contact Name:			
Address:			
City:		State:	
		Zip:	
Phone:		Fax:	
E-mail:			

Please complete and return this form by **Friday, December 18, 2009**. This will allow the Housing Bureau to work proactively with the hotels to accommodate your chorus. We will attempt to accommodate requests for longer stays if the hotels have rooms available. We cannot guarantee that the pre- and post-convention dates will be available at all hotels. An acknowledgement of your room block request will be sent by e-mail to the housing contact in January 2010.

ROOM BLOCK NUMBERS

For each day listed, enter the most accurate estimate of the number of sleeping rooms required. Please list the **number of rooms needed on a cumulative basis**. For example, if guests arrive on Tuesday and they need 2 king rooms; write 2 in the Single-bedded rooms box on Tuesday. More guests arrive Wednesday and you need 2 Double-bedded rooms on Wednesday, write 2 in that box, and 2 in the Single-bedded box on Wednesday, because the Tuesday guests are staying through Wednesday. Your total number of rooms needed on Wednesday is 4.

Date	* Sat Oct 16	* Sun Oct 17	Mon Oct 18	Tues Oct 19	Wed Oct 20	Thurs Oct 21	Fri Oct 22	Sat Oct 23	* Sun Oct 24	Total # of Room Nights
Single-bedded room (one bed)										
Double-bedded room (two beds)										
Total Number of Rooms needed per night (combination of categories above)										

* Indicates nights with limited availability. We cannot guarantee that rooms will be available for these nights.

If chorus members/guests need room nights beyond the dates listed above, please write the dates and bed types needed in the space below:

Date	*Date:	*Date:	*Date:	*Date:	*Date:	*Date:	*Date:	*Date:	*Date:	Total # of Nights
Single-bedded room (one bed)	_____	_____	_____	_____	_____	_____	_____	_____	_____	
Double-bedded room (two beds)										

* Indicates nights with limited availability. We cannot guarantee that rooms will be available for these nights.

Chorus Room Block Request Form (cont)

Chorus Name: _____

HOTEL PREFERENCE

From the following contracted hotels, please indicate your **top three choices**. If your selections are not available, a hotel will be assigned for you based on availability. Chorus hotels placement is determined by many factors, including but not limited to chorus order of appearance, meeting room space needs, riser space needed, meal functions reserved, and the size of the chorus.

INDICATE TOP THREE PREFERENCES BY CIRCLING 1, 2, or 3 FOR THREE DIFFERENT HOTELS.

See hotel descriptions for riser space availability. Please ensure you are selecting hotels that can accommodate risers if your chorus is planning to bring them. Please keep in mind that the most popular hotel choice is the headquarters hotel. We will try to accommodate requests for the headquarters hotel as space permits, although that may also limit your chorus' ability to add hotel rooms to its block if additional rooms are needed. If additional hotel rooms are not available when requested, they will be assigned to another hotel within our contracted block of hotels.

Please mark one of the following:

Harmony Classic Competitor

Hotel preference based on: Rate Hotel

International Competitor

Preference	Hotel	Single/Double Occupancy (rooms for 1 – 2 people)	Triple/Quad Occupancy (rooms for 3 – 4 people)
1 2 3	Sheraton Seattle Hotel (HQ Hotel)	\$189	\$189
1 2 3	Hyatt At Olive 8	\$199	\$199
1 2 3	Renaissance Seattle Hotel	\$163	\$173
1 2 3	Grand Hyatt Seattle	\$199	\$199
1 2 3	The Westin Seattle	\$175	\$185
1 2 3	Crown Plaza Seattle	\$149	\$159
1 2 3	Hilton Seattle Hotel	\$169	\$169

* Hotel room rates listed do not include 15.6% hotel tax, per room, per night.

Hotel Room Deposits:

Please note that the hotels may bill a deposit equal to **ONE NIGHTS ROOM AND TAX** for each room reservation to a credit card. More complete information on room deposits and roommate requests will be sent with your hotel confirmation letter.

Suites:

Suites are typically three to 10 times more expensive than regular guest rooms. It is generally more economical to have two rooms with two beds than one suite. Suites are not included in the Sweet Adelines block and have to be negotiated on a case-by-case basis.

I have read and understand the obligations and procedures outlined on this form.

_____ on behalf of _____
Name Chorus Name

Please complete both pages of the Chorus Room Block form and return by Friday, December 18, 2009, to:

Sweet Adelines International
Nancy Aloway, Meetings & Exhibits Coordinator
Toll-free: (800) 992-7464, ext. 136
Direct: (918) 388-8036

**E-mail: nancy@sweetadelineintl.org
Fax: (918) 388-8083**



Sweet Adelines International
Seattle, WA • October 19 – 23, 2010
Competing Chorus Riser Rehearsal Request Form

Chorus Name: _____ Harmony Classic Competitor
 Contact Person: _____ International Competitor
 Daytime Phone: _____ Evening Phone: _____
 E-Mail: _____

REHEARSAL SPACE

Do you plan to bring risers? Yes No Total number of sections? _____ 4' _____ 6' _____
 Are you sharing risers with another chorus? Yes No Do you need to be in the same hotel? Yes No

INTERNATIONAL RISERS

If your chorus needs to use the International risers, please check your preferred rehearsal date and time for assigned rehearsals. Please note that **ALL times before 1:00 pm on Tuesday** are reserved for Harmony Classic competitors.

1st Choice:

Harmony Classic Competitors Only

MARK ONLY ONE TIME SPOT

Time	Sunday Oct 17	Monday Oct 18	Tuesday Oct 19	Wednesday Oct 20	Thursday Oct 21	Friday Oct 22	Sat. Oct 23	
7:00 am - 9:00 am	Riser Set-Up	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reserved for Finalists	Reserved for Finalists	
9:00 am - 11:00 am		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
11:00 am - 1:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Reserved for Finalists	Riser teardown
1:00 pm - 3:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
3:00 pm - 5:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
5:00 pm - 7:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
7:00 pm - 9:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
9:00 pm - 11:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

2nd Choice:

Harmony Classic Competitors Only

MARK ONLY ONE TIME SPOT

Time	Sunday Oct 17	Monday Oct 18	Tuesday Oct 19	Wednesday Oct 20	Thursday Oct 21	Friday Oct 22	Sat. Oct 23	
7:00 am - 9:00 am	Riser Set-Up	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reserved for Finalists	Reserved for Finalists	
9:00 am - 11:00 am		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
11:00 am - 1:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Reserved for Finalists	Riser teardown
1:00 pm - 3:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
3:00 pm - 5:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
5:00 pm - 7:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
7:00 pm - 9:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
9:00 pm - 11:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

If space permits and your chorus would like a second rehearsal time on the international risers, please mark the preferred time below.

Harmony Classic Competitors Only

MARK ONLY ONE TIME SPOT

Time	Sunday Oct 17	Monday Oct 18	Tuesday Oct 19	Wednesday Oct 20	Thursday Oct 21	Friday Oct 22	Sat. Oct 23	
7:00 am - 9:00 am	Riser Set-Up	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	Reserved for Finalists	Reserved for Finalists	
9:00 am - 11:00 am		<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
11:00 am - 1:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>		Reserved for Finalists	Riser teardown
1:00 pm - 3:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
3:00 pm - 5:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
5:00 pm - 7:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
7:00 pm - 9:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			
9:00 pm - 11:00 pm	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>	<input type="checkbox"/>			

Competing Chorus Function Space Request Form

Chorus Name: _____

Please list each function your chorus will hold to help us assign the appropriate meeting space for each chorus. Not all hotels have meeting rooms available on Sunday and Monday; preference will be given to Harmony Classic competitors for space on Sunday and Monday. Depending on the hotel space available, choruses may need to share meeting room space to accommodate all the requests.

- Request meeting room all week (must schedule at least 2 meal functions)
- Only need meeting room for times listed

Approximate number of members and their guests attending Convention: _____

Sunday, October 17, 2010 **Harmony Classic Competitors Only**

Time of Function	Type of Function (breakfast, lunch, dinner, rehearsal, etc.)	# of people, incl. guests

Monday, October 18, 2010 **Harmony Classic Competitors Only**

Time of Function	Type of Function (breakfast, lunch, dinner, rehearsal, etc.)	# of people, incl. guests

Tuesday, October 19, 2010

Time of Function	Type of Function (breakfast, lunch, dinner, rehearsal, etc.)	# of people, incl. guests

Wednesday, October 20, 2010

Time of Function	Type of Function (breakfast, lunch, dinner, rehearsal, etc.)	# of people, incl. guests

Thursday, October 21, 2010

Time of Function	Type of Function (breakfast, lunch, dinner, rehearsal, etc.)	# of people, incl. guests

Friday, October 22, 2010

Time of Function	Type of Function (breakfast, lunch, dinner, rehearsal, etc.)	# of people, incl. guests

Saturday, October 23, 2010

Time of Function	Type of Function (breakfast, lunch, dinner, rehearsal, etc.)	# of people, incl. guests

Please complete and return the Riser Rehearsal Request and Functions Space Request forms by December 18, 2009, to:

Nancy Alloway, Meetings & Exhibits Coordinator
Direct: (918) 388-8036

E-mail: nancy@sweetadelineintl.org
Fax: 918-388-8083

Hotel Assignments

The chorus Order of Appearance is the first factor used to determine competing choruses hotel assignments. Other factors include, but are not limited to, meeting space needs, riser space needs, meals planned, and/or the number and type of hotel rooms requested. The returning champion chorus automatically receives its first choice.

To reserve the number of rooms your chorus needs at the hotel you are assigned, your housing contact must return the **Chorus Room Block Request Form** included with this document by December 18, 2009. In January 2010 your housing contact will receive via e-mail the chorus hotel assignment and detailed information on how hotel reservations should be made.

To help your chorus efficiently manage your hotel room reservations and their entry, your housing contact must enter the reservations directly into the online Passkey reservation system. Once your hotel has been assigned you will be given a secure user ID and password and detailed instructions on how to enter the reservations. This information will come with your hotel assignment. If you are unable to make reservations online, please contact Nancy Alloway, Meetings & Exhibits Coordinator, at headquarters.

The timeline included in this document outlines the dates on which forms must be returned to headquarters. These dates are different deadlines than in previous years, and were amended because of the online reservation system. The system allows you to enter reservations earlier and adjust your reservations closer to convention.



Chorus Housing Contact

Please notify Nancy Alloway, Meetings & Exhibits Coordinator, if the individual serving as chorus housing contact changes. Also, the previous housing contact should be sure to forward all communications to the new housing contact so she has current information about the status of your chorus. The housing and function contacts must have access to e-mail, as most housing and function space issues will be communicated via e-mail.

Fair Share Assessment

All chorus and quartet competitors are required to stay in the Sweet Adelines International hotel block or pay a convention fair share assessment of \$100 per competing member, plus the cost of any meeting and/or rehearsal space the organization is asked to provide. To avoid the fee, all chorus members must make a reservation through their chorus housing contact. Competitors should never make their own reservations directly through a hotel.



International Headquarters Contact

Nancy Alloway

Meetings & Exhibits Coordinator

Direct: (918) 388-8036

Toll-free: (800) 992-7464

Fax: (918) 388-8083

E-mail: nancy@sweetadelineintl.org

*Information You
Need to Know*

Taxes
Currently, the hotel
occupancy tax in Seattle is
15.6% per room, per night.

Guidelines for Holding Extra Rooms

The organization faces challenges when competing choruses drop convention hotel rooms after the reservations cut-off date of March 15, 2010. When a chorus holds rooms for anticipated new members, but finds it necessary to drop rooms after the cut-off date, the hotel may not be able to sell those rooms in time to offset the financial obligation in our contract with the hotel. This could potentially cost Sweet Adelines International thousands of dollars in attrition penalties.

To avoid this situation, the board established a timeline that allows choruses to hold rooms in their blocks and still meet the room commitment to the hotel.

Each chorus will be allowed to drop hotel reservations without penalty until March 15, 2010. After March 15 choruses will be financially responsible for any additional room reservations cancelled.

When housing opens to the general membership March 22, choruses will be able to add rooms to their block based on availability. Beginning May 1, cancellation fees will be charged for any rooms cancelled.



Rooming Lists for Choruses

All rooming lists must be entered into the Passkey reservation system by each chorus. This is an online system and it will give a real-time depiction of the rooms sold. The person who is handling the rooming list for your chorus should be computer and Internet competent to help reduce the number of errors when entering reservations.

Your housing contact will receive step-by-step instructions describing how to use this system. If you have questions about the instructions, please contact Nancy Alloway.

Each reservation should include the appropriate information, such as name, address, phone number, e-mail address, credit card information, room type and the length of stay. The reservation must be entered into the online reservation system, Passkey, by **March 15, 2010**.

Information You Need to Know

Competitor Tickets

All Harmony Classic and International competitors must purchase All-Event tickets.

*Information You
Need to Know*

Event Locations

All 2010 Competitions
will be held at Key Arena.

Harmony Bazaar, Headquarters
Office, Ticket Office, and
International Riser Rehearsals will
be at the Seattle Convention Center.

Rehearsals on International Risers

International risers are available for competing chorus rehearsals. They are exactly like the competition risers: 11 six-foot sections with the fourth step, back rails, and inverted center sections.

These risers will be located in the Seattle Convention Center. The rehearsal times are scheduled in two-hour increments, beginning Sunday, October 17, for Harmony Classic competitors only. International competitors may reserve space beginning Tuesday, October, 19 at 1:00 p.m.

Please complete and return the Riser Rehearsal Request form in this document. After all requests have been assigned for one time slot, remaining slots will be assigned on a first-come, first-served basis. An e-mail will be sent to the housing contact to let her know if space is available for second rehearsal times.

Mic Testers

The highest-scoring contestant in the Harmony Classic competition will be invited to be the mic tester or chorus at the chorus semifinals on Thursday, Oct. 21. If that chorus is unable to accept, the next highest-scoring competitor will be invited.

Function Space

If you request function space for rehearsals, your chorus must schedule at least two meal functions, especially if you need the space for the entire week. This enables the organization to meet the hotels' requirements and guarantees that your meeting space for rehearsals is provided at no charge. When you receive your hotel assignments, the information about meeting space will be outlined as well. The name of the hotel food and beverage contact will be included and your chorus can begin planning meal functions. If you find that the meals are more expensive than budgeted, work with the hotel staff so they can create a more affordable meal plan.

Your chorus must decide now if you plan to bring risers to Seattle or rent them from a nearby chorus. Meeting space not requested by the deadline of December 18, 2009, will be released back to the hotels. If your chorus decides to bring risers after the meeting rooms have been released, space may not be available. If you request meeting space and choose not to use the space, Sweet Adelines may incur charges and that charge will be passed on to the chorus.

We understand that it is difficult to know the details this far in advance, but hotels require that we make these space commitments now.

If you have riser rehearsal time you are willing to share with other choruses, a list of all chorus housing contact information will be shared. This can be an excellent opportunity to recover some of the costs associated with competing.





ANSWERING YOUR INTERNATIONAL CONVENTION QUESTIONS

It is very important that competing choruses accurately estimate the number of hotel rooms needed during the week of convention. Since competitors make up approximately 50% of our convention attendance, they are vital to the organization's ability to fulfill its contractual obligations to the hotels in our block. Most hotel contracts require that at least 80% of the room block have occupants or attrition penalties are levied.

Not long ago, after the deadline for dropping rooms, a competing chorus dropped a significant number of rooms from its original estimate. This not only put the organization in a significant attrition situation, it put the chorus in jeopardy of significant penalties for dropping rooms after the deadline date. Because we were able to negotiate the attrition, the International Board agreed not to penalize the chorus. If the organization had incurred attrition penalties, the Board would have passed most of that cost to the chorus, an amount of several thousand dollars.

In addition to the potential loss of income due to attrition penalties, there is a possible loss of income if competitors and other attendees choose to stay outside the hotel block. This income helps to stave off significant increases in convention registration fees. Sweet Adelines International receives a per room per night rebate from every hotel in the block to help offset convention expenses. Also, the company we work with for convention site selection and management, Experient, is paid solely through commissions on hotel rooms occupied in our block. Because of the potential loss of income for both Experient and Sweet Adelines International, the Board enacted the "fair share assessment" for all competitors who choose to stay in a hotel or other accommodations outside our contracted block of hotel rooms. To re-

serve a room in one of our contracted hotels, the reservation must be made through our housing bureau. If a reservation is made at one of our hotels, but not through our housing bureau, it is not considered to be in our contracted block of rooms.

Our single largest convention expense is busing. Busing companies use a formula based on the location and number of hotels, number of rooms contracted at each hotel, and an average number of people per room to estimate transportation needs. Our transportation, therefore, is planned for and limited to only those attendees staying in our contracted hotel block. Attendees who choose to stay outside the block must purchase a bus pass for \$75 per person.

Some attendees ask about the type of hotels that are chosen for the convention, questioning why we don't have more lower-rated properties in our block. The primary reason is that our chorus competitors require an inordinate amount of meeting space for their riser rehearsals and meal functions. The only properties with this kind of space are the larger, higher-rated hotels. We work hard to negotiate the best possible rates at all hotels.

This information is intended to heighten your awareness of these issues. Our goal is to make the international convention a successful, and break-even event. With everyone's cooperation, especially that of the competitors for whom this event primarily is planned, we can continue to offer the high-quality experience our members have come to enjoy and expect.

Hotel Descriptions

SHERATON SEATTLE HOTEL (HQ hotel)

1400 Sixth Avenue
Seattle WA 98101
Phone: +1 (206) 621-9000
Fax: +1 (206) 621-8441
www.sheraton.com/seattle



Single/Double	\$189
Triple/Quad	\$189

**Meeting space available for all risers.
Meeting space available Sunday and Monday.**

Entertainment

- Cable Television with Premium Channels
- In-Room Movies and Video Games
- LCD Flat Panel Television with Remote Control

Bed Features

- Sheraton Sweet Sleeper Bed with Double Pillow-top Mattress

Bathroom

- Hairdryer
- Bath Towels
- Make-up/Shaving Mirror
- Shine by Bliss Bath Amenities

Office/Telecom

- Speaker Telephone
- High Speed Internet Access in Guest Rooms (Charge)
- Alarm/Clock Radio
- Data Port Line
- Voicemail
- Dual Line Telephone

Dining

- Bottled Water
- Ice Bucket with Rock & Wine Glasses
- Mini Bar Items for Purchase
- Room Service (Limited Hours)
- Starbucks Coffee Maker with Cups and Tazo Teas

Room Features

- Air-Conditioned Room
- In-Room Safe
- Original Artwork by Renowned Glass Artist Dale Chihuly
- 100% Non-Smoking Guestrooms
- Room with Sitting Area
- City and/or Territorial Views
- Contemporary Ergonomic Work Space
- Rollaway Beds (Upon Request)

Room Amenities & Services

- Cribs (Upon Request)
- Smoke Detectors in Room
- Sprinklers In Room
- Wake-up Service
- Iron and Ironing Board

Hotel Descriptions



HYATT AT OLIVE 8
1635 8th Avenue
Seattle, Washington 98101
Phone: +1 (206) 695-1234
Fax: +1 (206) 774-6311
www.olive8.hyatt.com

Single/Double \$199
Triple/Quad \$199

No meeting space available for risers.

Hotel Overview

Sleek modern design and environmental responsibility converge seamlessly at Hyatt at Olive 8. The first LEED certified hotel in the city, Seattle's newest hotel represents a new echelon for sustainability in the Pacific Northwest.

Boasting an array of innovative energy and water saving features, the hotel offers guests the ability to continue their sustainable lifestyle while traveling. A few blocks outside the glass doors are historic Pike Place Market and Puget Sound. Eco-friendly dining and spa amenities present a resort atmosphere in a vibrant city setting. Exuding the best of the Pacific Northwest spirit, brilliant form is combined with environmental function to create a new definition of luxury in downtown Seattle.

Featuring state-of-the-art sophistication blended with sustainable resources, welcome to the first LEED Certified hotel in Seattle. The contemporary décor offers a soothing color palette and energy efficient fixtures. All guest rooms are equipped with Watt Stopper® master power controls for lighting to conserve electricity. Additionally, the hotel's green housekeeping programs utilize cleaning materials and chemicals that are environmentally friendly.

Deluxe King rooms feature one Hyatt Grand Bed™, fitted with plush pillows, soft sheeting and down blankets piled atop irresistible pillow-topped mattresses. The bathroom features a glass walk-in shower, with Bricor® water-reducing showerheads that conserve water without compromising water pressure, Toto® dual flush toilet and Portico bath products.

Enjoy a 37-inch flat-panel TV, iHome™ clock radio with iPod® docking station, wired and wireless Internet access (for a fee) and expanded workstations with oversized desks. Read a complimentary daily newspaper as you enjoy something coffee or tea. Take advantage of every luxurious service and amenity offered in our new downtown Seattle hotel.

Rooms & Amenities

- 346 luxurious guestrooms
- Hyatt Grand Bed
- 37" Flat panel television
- iHome clock radio with iPod docking station
- Glass walk-in shower
- Generous work desk
- Hairdryer
- Iron and ironing board
- Energy efficient fixtures
- Wireless high-speed Internet access for a fee
- Complimentary daily newspaper
- Portico bath products
- In-room coffee and tea maker
- Refrigerator
- Lounge chair
- 100% smoke-free

Dining & Entertainment

Urbane, located off hotel lobby and accessible from 8th Avenue
Lobby Café
In-room dining
Shopping, live theater and restaurants within one block

Parking

Valet parking only:

\$34 per night plus tax (in/out privileges included)

Transportation From Sea-Tac International Airport

Shuttle Express: Follow signs to "Ground Transportation"
Cost: One-way to/from airport - \$32.00 for first two riders; \$27.00 each way if guest purchases round trip ticket at airport; \$8.00 per additional person
Phone: 425-981-7000

Gray Line Airporter:

Cost: One-way - \$11.00 each
Child: One-way - \$8.25 each
Round trip - \$18.00 each

Hotel Descriptions

RENAISSANCE SEATTLE HOTEL

515 Madison St
Seattle WA 98104
Phone: +1 (206) 583-0300
Fax: +1 (206) 624-8125
Toll Free: (800) 546-9184
www.renaissancehotels.com/SEASM



Single/Double	\$163
Triple/Quad	\$173

**Meeting space available for small to medium sets of risers.
Meeting space available Sunday and Monday.**

Hotel Highlights

- The refined Renaissance Seattle hotel is highlighted by colorful accents and local artwork
- Retreat to relaxing downtown Seattle hotel rooms offering striking skyline views and plush amenities
- Ideal for travelers, this hotel in Seattle is situated just 20 minutes from Seattle-Tacoma Airport

Parking

- On-site parking, fee: 8 USD hourly, 28 USD daily
- Valet parking, fee: 32 USD daily
- Garage height restriction of 6'2": Oversized vehicles are Valet Parked off-site for \$32.00 daily

Hotel Room Highlights

- Discover exclusive Seattle lodging boasting 553 plush hotel rooms and 5 spacious suites
- Seattle hotel rooms and suites combine lush comforts with high-tech amenities, ideal for any guest
- Downtown Seattle lodging boasts inspiring skyline views from its upscale guest rooms and suites
- Experience one of 5 VIP hotel suites in Seattle, perfect for any special occasion at the Renaissance
- Enjoy luxurious Seattle, WA lodging featuring contemporary design with a unique sophistication
- Unwind at the Visions Lounge and relax while enjoying enhanced services and deluxe amenities
- This hotel has a smoke-free policy

Room Features

- 335sqft/30sqm
- Air-conditioned
- This room is non-smoking
- Windows may be opened
- Windows, soundproof
- Newspaper delivered to room on request
- Evening turndown service

Hotel Descriptions

GRAND HYATT SEATTLE

721 Pine ST
Seattle WA 98101
Phone: +1 (206) 774-1234
Fax: +1 (206) 774-6120
www.grandseattle.hyatt.com



Single/Double	\$199
Triple/Quad	\$199

**Meeting space available for medium to large sets of risers.
No meeting space Sunday or Monday.**

Cosmopolitan flair and Pacific tranquility come together at the luxurious Grand Hyatt Seattle, located in the heart of the city's thriving retail and theater district. Classic Pacific Rim styling, extravagant modern appointments and uncompromising personal service make this Four-Diamond downtown Seattle hotel the ultimate escape from the everyday. Bask in the height of decadence while our devoted staff caters to your every beck and call. Fall in love with the magnificent original artwork, gorgeous wood furniture and sumptuous onyx accents that adorn the guestrooms of our downtown Seattle Washington hotel. Experience the breathtaking beauty of the Pacific Northwest and the lavish opulence of the big city at this truly unique hotel in downtown Seattle.

Unprecedented levels of service and guest appreciation await you at Grand Hyatt Seattle. Renowned throughout the city for our dedication to ensuring each client's satisfaction, our Seattle luxury hotel offers an incredible selection of amenities designed to make your stay remarkable. It begins at check-in, where you can choose to be assisted by one of our highly trained associates, or to take advantage of our express check-in kiosks. As you enter your spacious guestroom, you'll discover wonderful touches, from the private doorbell to electronic blackout curtains and lavish soaking tub. Enjoy an invigorating workout in our exquisite Stay Fit gym, followed by a pampering soak in the hot tub and a visit to the salon. Throughout your stay - whether it is for work, a romantic getaway or a much-deserved vacation – you'll experience the award-winning attention to detail that have made us the premier choice among luxury hotels in Seattle.

Room Amenities

- 425 exquisite guestrooms with residential feel and original artwork
- Private entry foyer / Grand Beds™ / iHome stereo with iPod dock
- Ultra-spacious baths with soaking tub / shower / robes / Portico products
- Incredible views of downtown Seattle, Puget Sound and Lake Union
- Superior Concierge services / Valet parking
- 24-hour business center / Wi-Fi in public areas
- Grand Club
- Complimentary 24 hour StayFit fitness center
- Whirlpool / steam room / sauna
- Elaia Spa
- Golfing / Sailing / Biking / Many more outdoor activities nearby

Parking

The garage is not owned or operated by the Grand Hyatt Seattle. Valet parking may be added to guest room folios, but self parking must be cleared directly with the parking garage each time a vehicle exits.

Valet parking:

\$33 per night plus tax (in/out privileges included)

Self parking:

\$28 per night plus tax (does not include in/out privileges)

Hotel Descriptions

THE WESTIN SEATTLE

1900 Fifth Ave
Seattle WA 98101
Phone: +1 (206) 728-1000
Fax: +1 (206) 728-2259
www.westin.com



Single/Double	\$175
Triple/Quad	\$185

**Meeting space available for medium to large sets of risers.
Meeting space available Sunday and Monday.**

Gateway to Seattle

The Westin Seattle is the front door to downtown shopping, attractions, dining and the vibrant theater district. An ideal urban retreat, it is just steps away from the Washington State Convention Center, Pike Place Market and the Space Needle.

Panoramic Views

The unique design offers breathtaking views of the Northwest's beauty, including Lake Union, Puget Sound, and the Olympic and Cascade mountain ranges. Enjoy fresh Northwest cuisine at Coldwater Bar and Grill, or relax in the comfortable Lobby Bar

Beautifully Transformed Rooms

The hotel's 891 smoke-free guest rooms and suites are designed to provide the ultimate in comfort and tranquility. All feature the lavish Heavenly Bed® and Heavenly Bath®, complete with double shower heads and curved shower rods, and a large desk with ample work space and High Speed Internet Access.

The Westin Seattle's unique circular towers provide panoramic views of Puget Sound, surrounding mountain ranges, the iconic Space Needle, and Seattle's vibrant downtown. All guest rooms are spacious, with approximately 325 square feet of living space.

Westin didn't discover fresh air, but they are proud to offer smoke-free guest rooms at this hotel.

All services listed below are available at the hotel. Please note any special requests in your reservation or call the hotel to arrange prior to arrival.

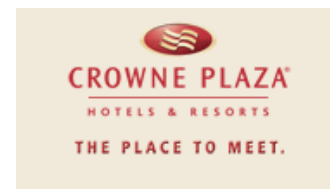
Room Amenities

- Newspaper
- On Command Movies
- Local Area Guides
- Cable Television
- Magazines
- The Heavenly Bed®
- Vanity Mirror
- Hairdryer
- The Heavenly Shower/Bath®
- Bathrobe
- Radio/Alarm Clock
- Dual-Line and Cordless Telephones
- Wireless High Speed Internet Access (Charge)
- Mini Bar
- 24-Hour Room Service
- Coffee Maker with Starbucks Coffee®
- Ergonomic Chair
- 100% Smoke Free Guestrooms
- Work Desk
- Rollaway Bed (Upon Request)
- The Westin Heavenly Dog Bed Available
- Turndown Service (Upon Request)
- Iron & Ironing Board
- Express Check-Out
- The Heavenly Crib (Upon Request)
- Video Check-Out
- Wake-up Service
- Maid Service
- In-Room Safe

Hotel Descriptions

CROWN PLAZA SEATTLE

1113 Sixth Ave
Seattle WA 98101
Phone: +1 (206) 464-1980
Toll Free: +1 (800) 860-7715
Fax: +1 (206) 340-1617
www.crownplaza.com



Single/Double	\$149
Triple/Quad	\$159

**Meeting space available for medium to large sets of risers.
No meeting space Sunday or Monday.**

The **Crowne Plaza Hotel - Seattle** offers a superb location in Downtown Seattle, close to everything great in the Pacific Northwest. A few blocks from the Crowne Plaza Hotel - Seattle, you can explore the historic Pike Place Market or the new Seattle Central Library; catch a Mariners game at Safeco Field or a Seahawks game at Qwest Field in Pioneer Square. Walk two blocks from the Crowne Plaza Hotel - Seattle to your meeting at the Washington Convention & Trade Center, then indulge yourself at hundreds of downtown stores, including Westlake Center and Pacific Place shopping malls. Explore the local waterways on an Argosy Cruise or on any of the major cruise lines.

The Crowne Plaza Hotel - Seattle also puts you in the heart of the city's amazing arts scene, including the beautiful 5th Avenue and Paramount Theatres, Seattle Art Museum, and Benaroya Hall. The Space Needle stands just minutes away, casting its long shadow over Key Arena, the Pacific Science Center, the Experience Music Project and McCaw Hall, home of the Seattle Opera and the Pacific Northwest Ballet. Plus, the Crowne Plaza Hotel - Seattle is just four miles from the University of Washington with its Meany Hall and Husky Stadium.

Room Amenities

- Cable / Satellite TV
- CD Player
- Color TV
- In Room Movies - Pay Per View
- In Room Movies - Premium Cable
- In Room Video Check-out
- Sound System
- Stereo
- Video Review / Checkout
- Coffee Maker
- High-speed Internet Access
- Wireless Data Connection
- Internet Browser TV
- Work Desk w/ Lamp
- Desk Level Electrical Outlet
- Electrical Adapters Available
- Spare Electrical Outlet at Desk
- Phone with Voice Mail
- 2 Phones in Room
- Direct Dial Phone
- Speaker Phone
- Bathrobe
- Bathtub
- Hairdryer
- Private Bathroom
- Connecting Rooms
- In Room Safe
- Individually Controlled Air Conditioning
- Iron / Ironing Board
- Rollaway Bed/Cot
- Separate Hanging Closet

Hotel Descriptions

HILTON SEATTLE HOTEL

1301 Sixth Ave
Seattle WA 98101
Phone: +1 (206) 624-0500
Fax: +1 (206) 682-9029
www.hilton.com



Single/Double	\$169
Triple/Quad	\$169

**Meeting space available for small to medium sets of risers.
Meeting space available Sunday and Monday.**

Visit the **Hilton Seattle** hotel to experience the diversity and natural beauty of Washington from the comfort of our luxurious Seattle, Washington hotel.

When staying at the 100% non-smoking Seattle, WA hotel, guests are perfectly placed to take full advantage of all of Washington's many cultural activities, premier shopping opportunities, and spots of natural beauty. A range of attractions are situated just moments from the downtown Seattle hotel, ensuring easy access to Washington's most exquisite cultural experiences.

Travelers to the Hilton Seattle hotel will adore the opulent rooms - ranging from well-equipped sleeping rooms to Executive Level rooms for high flyers. The spacious hotel suites offered by the Hilton Seattle hotel are sure to make any traveler feel at home.

Guests at the hotel will be spoiled for choice at the Top of the Hilton restaurant, located on the 29th floor and offering breathtaking views of Elliot Bay and the surrounding Seattle, Washington area. The eclectic Northwest menu makes it the ideal spot for breakfast or lunch.

All guest rooms have large bay windows that open slightly to allow for fresh air and are available in either one king-sized bed or two double beds featuring the Hilton Serenity Collection®.

- Rooms are approximately 300 square feet and are all non-smoking
- All rooms have hair dryers, iron and ironing boards and beverage center. Beverage centers contain coffee maker, ice bucket, mini-bar.
- Rooms have 32" flat screen HD LCD Televisions with Lodgenet (includes web TV, Nintendo gaming system, music channels, and the pay movie system). There are also free to guest television stations.
- The desks have European adaptors in them along with internet plugs and a regular outlet.

Room Amenities

- 250 Thread Count Sheets
- Arm Chair with Ottoman
- Bolster Pillow
- Clock Radio w/ MP3 Connection
- Curved Shower Rod
- Duvet Covers
- Ergonomic Desk Chair
- Feather Pillows Non Allergenic
- Granite Counter Tops/Vanities
- HD Channels
- In-Room Movie Channel
- Thermostat (adjustable)
- Throw Blankets
- TV - 32 Inch LCD HD
- TV-Premium HBO,CNN,ESPN
- 24 Hour Housekeeping
- Crabtree and Evelyn Amenities
- Cuisinart Coffeemaker
- Desk Level Electric Plugs
- Hairdryer
- Iron/Ironing Board
- Mini Bar
- Telephone - Auto Wakeup
- Two Phones with Voicemail
- Alarms - Audible
- Automatic Door Closer
- Double Locking Doors
- Electronic Smoke Detector
- Emergency Call Button on Phone
- Safe
- Scald Proof Shower/Tub