

Young Women in Harmony
MENC Exhibit Booth/Trade Show Exhibits Materials Order
(Submit at least 2 months or more prior to the booth dates.)

Exhibit Location _____ Date: _____

Requestor Name: _____ Title: _____

Representing (chapter or region): _____ Region #: _____

Daytime Phone: _____ E-mail: _____

Shipping Address (no P.O.Boxes*) _____

City/State/Zip/Country: _____

** Please note: Materials are sent via UPS. Please give delivery address, not post office box addresses.*

Materials needed for exhibit booth: (music, brochures and YWIH Music Educators Kit for display)
Song titles should be selected from the [YWIH Published Music List](#). You may choose up to three song titles. We will provide you with 50 free copies of each song. Additional copies may be purchased at a discounted rate. Please select whether you wish to receive electronic (PDF format) copies or hard copies of the sheet music. Please include the number of copies needed whether or not you are requesting mailed or e-mailed copies.

To purchase additional copies of music please contact Sweet Adelines International [Sales Department](#) toll free 877.545.5441 or fax 918.665.0894.

Title #1: _____ Stock #: _____

Title #2: _____ Stock #: _____

Title #3: _____ Stock #: _____

Quantity for each song: _____ (The first 50 copies are free.)

Will you be ordering additional copies from International Sales? Yes _____ No _____

Please select one of the following options:

Hard copies mailed _____ OR PDF copies e-mailed _____

Quantity of YWIH Music Educator Kits for Display _____ Quantity of YWIH Brochures _____

Quantity of Young Singers Foundation brochures _____

Approved by: _____, Education Department Date: _____

W:\Educator\YWIH\Forms\MENC Exhibit Materials Order form.docx\July 28, 2010

YOUNG WOMEN IN HARMONY PROGRAM
Music Educator Conference Exhibit Funding Application

Sweet Adelines International has appropriated funds to assist chapters in financing exhibit booths at state and regional conferences for music educators. Choruses and regions may apply for funds to cover the costs of **booth rental, tables, chairs, and electricity**. (Only these costs will be reimbursed.)

Materials and music for distribution to music educators will also be provided. **These materials must be ordered two months prior to the date of the exhibit**. Call or e-mail the education department to order: education@sweetadelineintl.org

Location	Starting date	Ending date
Intended use of Sweet Adelines International funds		
Estimate of costs		
Exhibitor comments (optional)		

Requester name	Date
Representing (chapter or region name)	
Mailing Address	Telephone
City, State, Zip/Country	Fax
E-mail	

Approved by Education Department	Date
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YOUNG WOMEN IN HARMONY PROGRAM

Exhibit Funding Report

Please complete this report following the exhibit, and submit within 30 days to the [Education Department](#) at International headquarters. Your input is appreciated.

Chapter/Region: _____

Requestor Name: _____

Address: _____

City/State/Zip/Country: _____

Telephone/Fax: _____

E-mail: _____

Write your comments on the effectiveness of your exhibit, what activities, if any, took place in your booth, number of people staffing the booth, overall attendance at the trade show, number of visitors to your booth, contacts made, etc.

Date: _____