

## Young Women in Harmony Festival Clinician Application

Sweet Adelines International receives many requests for festival assistance. In every case the plans for the festival are evaluated according to the following:

- amount of advance preparation in evidence
- number of schools or students contacted for participation
- evidence of publicity and consultation with the area teachers
- financial planning
- potential for educational opportunities/exposure to the art form
- participation by area quartets or local chorus members as section leaders

For each accepted festival the international headquarters will fund a clinician, and music for up to three song titles for the festival. This funding will be provided for a maximum of two years. After that time the festival should be well-established enough to support a clinician's participation from the festival's financial plan. The international organization will continue to provide music selected from the Young Women in Harmony repertoire for all festivals which meet the criteria for festival acceptance as listed above.

Each application must include the following:

1. Application for Materials Form
2. Application for Clinician Form (If funded by international organization)
3. Pre-planning Documentation Form
4. Preliminary Budget
5. Schedule

All applications must be **submitted at least 90 days prior to the event** for consideration. The decisions regarding festival applications will be made on a rotating basis until all funds for that fiscal year have been distributed or until the end of the fiscal year, whichever comes first.

**APPLICATION FOR CLINICIAN**

**PLEASE COMPLETE THE FOLLOWING INFORMATION AND SUBMIT AT LEAST 90 DAYS PRIOR TO THE EVENT FUNDING CONSIDERATION AND SEND TO:**

Education Department  
Sweet Adelines International  
P.O. Box 470168  
Tulsa, Oklahoma U.S.A. 74147-0168  
Email: [education@sweetadelineintl.org](mailto:education@sweetadelineintl.org) Fax: 918-665-0894

Location of festival: \_\_\_\_\_

Location of nearest airport: \_\_\_\_\_

Beginning date and time of festival: \_\_\_\_\_

Ending date and time of festival: \_\_\_\_\_

Estimated attendance: teachers \_\_\_\_\_ female students \_\_\_\_\_

Age level of attendees: (Check all that apply) college \_\_\_\_\_ high school \_\_\_\_\_ middle school \_\_\_\_\_

Is this proposal for a mixed festival or all female? (Circle one) Female      Mixed

Sponsored by: (Chorus, Region, etc.) \_\_\_\_\_

Contact name and address:

Name \_\_\_\_\_ Telephone \_\_\_\_\_  
Address \_\_\_\_\_ Fax \_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

Email address: \_\_\_\_\_

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Approved by: \_\_\_\_\_

Clinician: \_\_\_\_\_ Telephone \_\_\_\_\_

Email address: \_\_\_\_\_ Fax \_\_\_\_\_

Not Approved \_\_\_\_\_ Reason \_\_\_\_\_

**APPLICATION FOR MATERIALS ONLY**  
**Young Women in Harmony Festivals**  
**Submit 2 Months Prior (or more)**

Festival Location: \_\_\_\_\_ Date: \_\_\_\_\_

Requestor Name: \_\_\_\_\_ Title: \_\_\_\_\_

Representing (chapter or region): \_\_\_\_\_

Telephone/Fax: \_\_\_\_\_

Email: \_\_\_\_\_

Mailing Address: \_\_\_\_\_

City/State/Zip/Country: \_\_\_\_\_

*Please note: Music is sent via UPS. Please give delivery address, not post office box addresses.*

Clinician Name: \_\_\_\_\_ Telephone \_\_\_\_\_

**Song Titles Selected for the Festival**

(These should be selected by the clinician from the published YWIH list of songs.)

Title #1: \_\_\_\_\_ Stock # \_\_\_\_\_

Title #2: \_\_\_\_\_ Stock # \_\_\_\_\_

Title #3: \_\_\_\_\_ Stock # \_\_\_\_\_

Quantity for each song: \_\_\_\_\_

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Approved by: \_\_\_\_\_ Director of Education Date: \_\_\_\_\_

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**PRE-PLANNING DOCUMENTATION**

(Submit with Materials Request and/or Clinician Request Forms Prior to April 15th)

Festival date: \_\_\_\_\_ Location: \_\_\_\_\_ Contact: \_\_\_\_\_

Please detail the advance planning in the following areas:

**Financial:** (Please include a copy of your budget on a separate page.)

**Schedule:** (Please include a schedule for the festival on a separate page.)

**Advance contact with the schools and teachers:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Plans for publicity:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Chorus or Regional commitment to the festival:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

**Potential for educational opportunities/ youth exposure to the art form:**

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

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Approved by: \_\_\_\_\_, Director of Education Date: \_\_\_\_\_

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Sweet Adelines International • P.O. Box 470168, Tulsa, OK, USA 74147-0168 • fax 918-665-0894